

**Summary of the decisions taken at the meeting  
of the Executive held on 26 July 2011**

1. Date of publication of this summary:-

27 July 2011

2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rule 16 (and not therefore subject to the call-in procedure):-

None

3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):-

Noon on Monday 1 August 2011

Notes:-

- (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
- (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
- (c) Call-in can be requested by any six non-executive members of the Council.
- However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
- (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
- (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith  
Chief Executive**

## Decisions

Agenda Item No.	Agenda Item and Recommendations	Decision
3	<p><b>Car Park Provision and Charges</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended:</p> <p>(1) To consider the recommendations of the joint meeting of the Overview and Scrutiny Committee and Resources and Performance Scrutiny Board regarding car park provision and charges.</p> <p>(2) To determine how it wishes to proceed.</p>	<p>Agreed as follows:</p> <p><b>** Please note that as an adopted recommendation from scrutiny, resolution 1 is NOT subject to call-in. The additional Resolution 2 is subject to call-in **</b></p> <p><b>Resolved</b></p> <p>(1) That the following recommendations of the Joint Meeting of the Overview and Scrutiny Committee and the Resources and Performance Scrutiny Board be endorsed:</p> <ul style="list-style-type: none"> <li>• That there is a need to make some adjustments to the new car parking charges and policies in recognition of concerns raised by Councillors and the public.</li> <li>• That any adjustments must try to balance real benefit to car park users and town traders with the accepted effects on the Council's limited and reducing finances.</li> <li>• That the current charges for evening parking be changed to charging to 1900hrs only on current hourly tariffs and free thereafter.</li> <li>• That there should be free parking for blue badge holders in designated disabled spaces but blue badge holders should be charged in all general parking spaces.</li> <li>• That there should be a 10</li> </ul>

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		<p>minute maximum period of grace for parking period expiry and non purchase of tickets.</p> <ul style="list-style-type: none"> <li>• That the discount for early payment of excess charge notices within 14 days be increased to 50% for all contraventions.</li> <li>• To note the withdrawal of the current £16 administration charge for appeals which are upheld but where the ECN was issued correctly.</li> <li>• That the effects of the redevelopment of Bicester Town Centre warrant an adjustment to the current charging regime until the new development is complete (anticipated summer 2013) by reducing the current charges by 10p per hour.</li> <li>• That officers determine the earliest implementation of the changes agreed by the Executive according to the appropriate legal processes.</li> <li>• That a detailed communications plan be compiled to signify these changes which takes into account the lessons learnt from the April changes.</li> <li>• That the loss of income of the above (estimated to be £93,000 per annum) be met from the additional income and lower cost arising from the transfer of some treasury management</li> </ul>

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		<p>functions in house; and the fixed term Bicester loss of income (estimated to be £80,000 per annum over two years) from the additional interest secured from the later £10m investment of the Council's contribution to the Bicester Town Centre Redevelopment Scheme due to the delay in its start.</p> <p>(2) That Sunday and Bank Holiday parking be charged at £1 for all day and that parking on Good Friday, Easter Sunday, Christmas Day, and Boxing Day remain free.</p>
4	<p><b>ICT Service Development</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <p>(1) Agree in principle with a shared ICT service with South Northamptonshire Council.</p> <p>(2) Receive a full business case for such a proposal to include estimated costs, benefits and risks prior to final commitment.</p> <p>(3) Support external validation and assurance of the technical and service proposals assuming a clear conclusion in the Business Case to progress to a shared service in some form.</p> <p>(4) Approve funding from the Council's Change Reserve of up to £20,000 for this external validation and assurance.</p>	<p>Approved, with the amendment that recommendation (4) should read:</p> <p>Approve funding from the Council's <del>Change</del> <i>Corporate ICT</i> Reserve of up to £20,000 for this external validation and assurance.</p>